



Board of Elections

2023 Municipal Candidate Filing What You Need To Know

When do I File? Filing periods are set by [NCGS § 163-294.2](#)

Beginning at Noon on 7/7/2023, and Ending at Noon on 7/21/2023 if you live within any of the following TOWN LIMITS: Waynesville, Canton, Clyde, or Maggie Valley

Where do I file? Candidates must file at the board of elections of the county where they are registered to vote.

HAYWOOD COUNTY BOARD OF ELECTIONS
63 ELMWOOD WAY # A
WAYNESVILLE, NC 28786

What are the qualifications?

- ✓ Must be a registered voter of Haywood county and reside within the TOWN LIMITS of the office you seek.
- ✓ Must be at least 21 years old on Election Day.

What do I need to bring? *filing fees on the next page*

Payment methods for filing fees:

- ✓ Fees \$50.00 and less: cash, check, cashier's check, certified check, or money order.
- ✓ Fees over \$50.00 must be paid by check, cashier's check, certified check, or money order.
Cash will not be accepted for filing fees over \$50
- ✓ Checks should be made out to Haywood County Board of Elections. *We cannot accept starter checks.*

What can I expect when I arrive?

- ✓ If arriving on the first or last day of filing, please be prepared to wait.
- ✓ Staff will verify your eligibility to file for office.
- ✓ Filing paperwork will be completed, signed, and notarized by staff.
- ✓ Filing fees must be paid at the time of filing.
- ✓ Any campaign finance questions can be answered before, or after the filing process.

Campaign Finance Information

- ✓ It is recommended that Statement of Organization and accompanying paperwork be completed and submitted before the filing date. A link to the Statement of Organization paperwork and instructions is below.
- ✓ If you plan to spend/raise a combined total of more than \$1,000, your first campaign finance disclosure report is due within ten (10) days of your organized date on your Statement of Organization. CF Reporting Software is required to generate the Organizational disclosure report. Certification of Threshold is not required to be filed if spending/raising a combined total of more than \$1,000. See [N.C.G.S. § 163-278.6\(9\)](#) for a list of qualifying "positive actions" that trigger this ten-day reporting window.
- ✓ **New committees:** Please follow the compliance training link below. Note: Treasurers must receive training within 90 days of appointment and once every four (4) years thereafter. [TREASURER TRAINING INFORMATION](#)
- ✓ Please use the free, state-provided campaign finance reporting software for all report filings. The software download is located on the NC State Board of Elections website. A link is provided below.
- ✓ Existing candidate committees: Please ensure all information is current.
- ✓ Questions can be e-mailed to jeremy.fish@haywoodcountync.gov

Mandatory Compliance
Treasurer Training



Statement of
Organization & Forms



Campaign Finance
Reporting Software





Nonpartisan Plurality [NCGS § 163-292](#)

Event	Time	Date
Candidate Filing Begins	12:00 PM	7/7/2023
Deadline To Withdraw Notice of Candidacy	5:00 PM	7/18/2023
Candidate Filing Ends	12:00 PM	7/21/2023
Contests on Ballots	Filing Fee	Term Length
Waynesville Mayor	\$10.00	4 Years
Waynesville Aldermen (4 Seats)	\$10.00	4 Years
Maggie Valley Mayor	\$10.00	4 Years
Maggie Valley Aldermen (2 Seats)	\$10.00	4 Years
Clyde Mayor	\$5.00	4 Years
Clyde Aldermen (2 Seats)	\$5.00	4 Years
Canton Aldermen (2 Seats)	\$5.00	4 Years