

Haywood County Public Library

Waiving Fines Policy

Fines are assigned to patron records as an encouragement to return library materials on time.

Fines may only be waived if circumstances beyond the control of the patron caused library materials to not be returned in a timely manner. Examples of these are:

- An automobile accident that either caused the materials to be unavailable to be returned on time or caused them to be lost.
- A house fire or other property loss that made it impossible for the responsible patron to return the materials on time or caused their destruction.
- An illness that caused the patron to be bedridden or in the hospital or a similar emergency for a family member in which the patron was responsible.

In the case of lost materials due to an automobile accident or house fire, the patron is asked to file the loss upon their insurance policy on behalf of the library.

In each case, the loss or inability to return materials on time must be caused by an event that is material.

Approved, June 16, 2008